

Administrative - Internal Use Only

DD/A 76-3643

22 JUL 1976

MEMORANDUM FOR: Director of Communications
Director of Data Processing
Director of Finance
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training

FROM : Michael J. Malanick
Association Deputy Director, DD/A

SUBJECT : APP/EEO Reporting Requirements

APP/EEO progress reports were discussed in the last cycle of management conferences; therefore, it will not be necessary to include them with the May-June MBO status reports. APP/EEO progress reports covering the calendar year through 30 September (nine months) should be submitted with the TQ MBO status reports due on 1 November.

STAT


Michael J. Malanick

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OS 63284

TRANSMITTAL SLIP		DATE	
TO: Director of Security			
ROOM NO. 4E-60		BUILDING Hqs.	
REMARKS:			
FROM: A-DD/A			
ROOM NO.		BUILDING	
		EXTENSION	

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED

(47)

STAT

15 Oct

Make sure we
advise Pers of this
requirement